

Wrotham School
Assessment and Homework Policy 2021-2022

Wrotham School

This policy aims to ensure that students are engaged to learn and make progress through regular, consistent and diagnostic marking in all subject areas. Central to this policy is the need to involve students in a dialogue with staff that leads to opportunity to improve work, strengthen learning and nurture progress.

At Wrotham School, assessment is used as a means of checking understanding and thus informing teaching. It is used to identify gaps in knowledge and address these gaps through the process of levelling-up. Levelling-up is process where students are given the opportunity to revisit a piece of work as a means of improving the piece and to recap previous content.

Assessments can be used to check the knowledge of long term content and to assess the solidification of new knowledge and concepts.

Expectations of all staff:

Time must be given in lessons for students to: peer/ self- assess their work, respond to teacher assessments and use feedback to level-up their work and improve their understanding of the subject.

Assessments and levelling-up:

Written, verbal or practical assessments are used as a means of identifying gaps in knowledge and to assess a student's understanding of a topic. All assessments should be substantial including PPEs and end of unit tests.

- Teacher feedback should explain what a student needs to do to improve their work. This feedback might be given in a written or verbal form.
- Students should then be given the opportunity to level-up and improve their work.
- All written assessments should be marked for SPAG.

Note book expectations:

Class work books are Note books- these are not marked by the class teacher, but are monitored for presentation and contribute to termly class Attitude to Learning Class grades.

- Teachers should aim to embed peer-assessment / self- assessment/ verbal feedback into their curriculum.
- Peer-assessment / self- assessment comments should aim to provide students with feedback on how to improve their work and this feedback may be given verbally or in a written format.
- Students should aspire to utilise subject terminology in their feedback.

Homework expectations:

Wrotham School recognises the importance of homework and its impact on the progress of students across all subjects.

Homework should be set regularly and proportionately to their teaching time in each subject area.

Staff are expected to uphold the following:

Setting:

- Students should be set homework using the Show my Homework system.
- In some departments homework is set on another platform such as Educake in Science.

Marking:

- Homework marking could include a combination of: verbal feedback, presentation of work or flip learning, written feedback, peer and self- assessed marking.

Tasks:

- Homework tasks could include: Wider reading, Educake, homework menus, knowledge organisers, Hegarty Maths, research/ planning in preparation for written tasks, key word spellings, terminology definition tests, forums, blogs, quizzes, self-marking, online tests and literacy and vocabulary tests.

Contribution to ATL:

- Students are issued with an Attitude to Learning Homework grade as part of their termly reports.
- A lack of Homework submission is noted with an Attitude to Learning score of 4.

Support with Homework completion:

- Provision should be made for students unable to complete the homework at home to complete the work in school, in the department and with support.
- Homework club is available at lunch-times if students are unable to complete homework at home.

Expectations of students:

- Students must respond in writing to comments in their assessments and use the feedback to improve/ level-up their work.
- Students must be aware of their current grades and know what to do to reach the next level.
- Students must be aware of their target grade and know what to do to reach their target grade.
- Students must present their work to be marked/ re-marked by the deadline set by the teacher.
- Students must take pride in the presentation of their work in their Note books, homework and assessments.
- Students must engage with their mark schemes to provide both self and peer feedback on how to improve.

Monitoring:

- Reviewing the quality of assessments and homework will take place as part of every lesson observation and learning walks.
- Sampling of notebooks and assessments.
- Frequency and suitability of homework is monitored by LT through Show My Homework.

Impact:

- To improve student outcomes
- To inform and adapt teaching to develop student progress

END