

KEY INFORMATION AND SUMMARY SHEET

Final Arrangements for September 2020

PHASED YEAR GROUP RETURNS

YEAR GROUP	START DATE	ARRIVAL TIME SLOT	END OF SCHOOL DAY
Year 7	Wednesday 2 nd September 2020	08:00 - 08:15	14:45
Year 8	Monday 7 th September 2020	08:15 - 08:30	14:15
Year 9	Tuesday 8 th September 2020	08:30 - 08:45	15:00
Year 10	Friday 4 th September 2020	08:45 - 09:00	15:15
Year 11	Thursday 3 rd September 2020	08:00 - 08:15	14:30
Year 12	Wednesday 2 nd September 2020	08:15 - 08:30	14:45
Year 13	Friday 4 th September 2020	08:15 - 08:30	14:45

PICK UP AND DROP OFF POINTS

We will be operating a strict **one-way** policy for picking up and dropping students off at school.

ENTRY – Through the back car park/Grange Park entrance **only**. Please follow signs and lanes to the drop off zone on the main playground, in front of our new Sports Hall.

DROP OFF/PICK UP – You may only pick up and drop off from the clearly marked drop off zone and **must not** leave your car or park up at any time. No students should get into or out of cars outside of the clearly marked zone. We thank you in advance for your cooperation with this.

EXIT – As soon as students are picked up, cars must leave immediately by the front gate.

THIS PROCESS WILL NOT BE NEGOTIABLE AS IT IS PARAMOUNT TO THE SAFETY AND WELFARE OF OUR STUDENTS. WE WILL NOT MAKE EXCEPTIONS AND WILL NOT BE ABLE TO NEGOTIATE THESE RULES.

WE POLITELY ASK PARENTS NOT TO PARK UP ON THE ROAD OUTSIDE THE SCHOOL AS THIS POSES A SIGNIFICANT SAFETY RISK TO STUDENTS AND OTHER ROAD USERS.

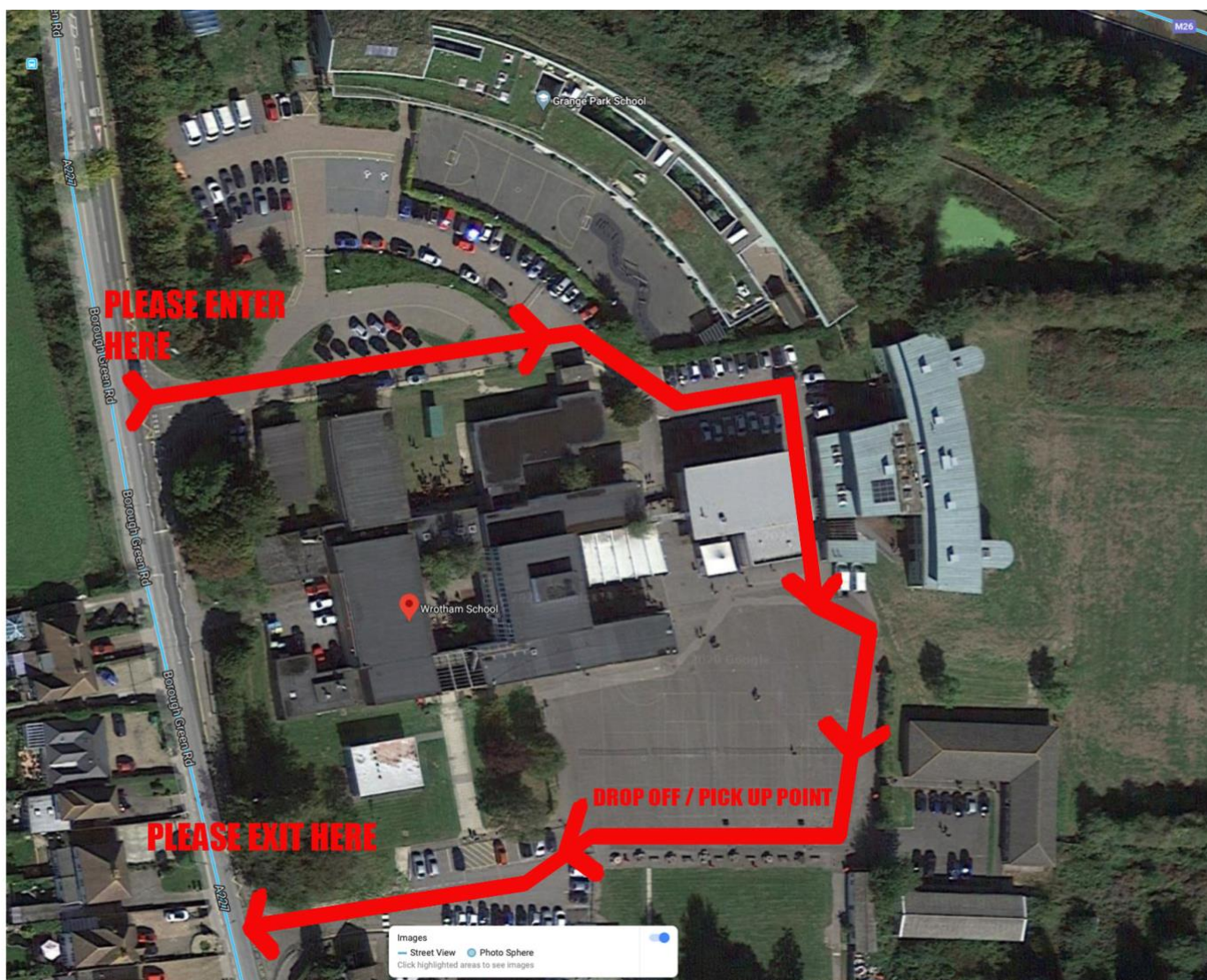
WE WILL NOT TOLERATE RUDENESS TO STAFF UNDER ANY CIRCUMSTANCES WHEN MANAGING THIS SYSTEM.

THERE WILL BE A STRICT NO PARKING RULE ON THE SCHOOL SITE AND PARENTS ARE POLITELY ASKED TO STAY IN THEIR CARS AT ALL TIMES.

DROP OFF DIRECTIONS

- PLEASE ENTER THROUGH THE GRANGE PARK ENTRANCE
- FOLLOW DIRECTIONS (ROUTE SHOWN ON MAP)
- DROP OFF AND PICK UP IN THE MARKED AREA OUTSIDE THE NEW SPORTS HALL
- EXIT VIA THE MAIN SCHOOL ENTRANCE

PLEASE DRIVE CAREFULLY AT ALL TIMES - STUDENTS WILL BE ON SITE



NEW SOCIAL DISTANCING RULES – IN SCHOOL

- A recommended 1 metre+ distance from each other where possible.
- A clear and strictly enforced “no touch” rule. Students must not make deliberate contact with another student at any time.
- A distance of at least 2 metres from staff at all times.
- Students MUST remain in their year group bubbles at ALL times.

CANTEEN AND FOOD ARRANGEMENTS

- The canteen will only be selling “grab and go” food. This menu will include sandwiches, fruit, baked goods, cold and hot pasta, drinks, salads and other snacks. Fully cooked meals and plated food will not be available at present time.
- We are encouraging students to bring packed lunches to school where possible to reduce canteen queueing.
- Year 7 students will be provided with a £10 credit on their school meal accounts and this will be deducted once parents have been able to set-up their Sco-Pay accounts online. This will ensure that these students are able to purchase food in their first week of school.
- Those who are entitled to free school meals will continue to have their accounts credited accordingly.

HYGIENE RULES

No child should be sent to school if they have:

- a) Coronavirus symptoms or have recently tested positive for Covid 19.
- b) A member of their family/household has symptoms of or have recently tested positive for Covid 19.
- c) Been in contact with anyone who has or has since developed symptoms of or has tested positive for Covid 19.
- d) Has been contacted by track and trace as they may have been exposed to someone with Coronavirus.
- e) Is currently isolating in line with government advice.
- f) Had coronavirus/suspect they have coronavirus without having been tested and providing the school with evidence of a clear test result.

Face masks must be worn by students on public transport

Face masks **can be** worn in school by staff and students. The school strongly believe that it should be the free choice of an individual when deciding to wear a mask in school. Masks must be worn correctly in line with NHS guidance on hygiene and must be disposed of safely. Bins in school will be provided for this purpose.

OTHER INFORMATION – QUICK REFERENCE

- Students must be in full uniform on return.
- On days where students have PE and sport lessons, they should come to school in their PE kit. This is to avoid use of communal changing rooms.
- We expect full attendance to school from September but we are happy to consider good, valid reasons as to why your child may not be able to attend. The government has been clear that fines should be reintroduced for parents who do not send their child back to school in September. However, we will only pursue this in cases where parents have not communicated their concerns to us or provided fair reason for absence.
- In addition to the new rules, the standard school rules will apply on return and the highest expectations of our students will be upheld.
- If your child has engaged with school learning during the closure period and has worked through our summer revision packs, there should be no reason for them to be behind when they return.

- Catch up for sessions for those who need them will be communicated to parents in September once an initial assessment has been made.
- We will be ensuring that students are comfortably integrated back into school before making any assessment of their progress.
- Details of your child's form tutor and year group arrangements will be confirmed on return. We apologise for not being able to do this sooner but the new structure and timetable means that this hasn't been possible.
- If you have concerns about your child returning to school please contact their current form tutor or head of year, they will be happy to help with any questions you may have.
- The school will be shut from 17th July until results days. We will not be able to reply to communications during this time. Please email us before the 17th July or after the 20th August with any urgent queries or questions.
- A carefully coordinated plan of wellbeing and mental health support will be in place from the start of term.
- Our risk assessment can be found on the school website in our policies section and is updated regularly – this will be reviewed and updated in full before our return.